



Minutes of the August 18, 2011 Regular Board Meeting

Minutes of the August 18, 2011 Dodge Soil and Water Conservation Districts' Regular Board of Supervisor's meeting, conference room, USDA Service Center, Dodge Center, Minnesota.

The meeting was called to order by Chairman Larry Scherger at 7:18 PM.

Members Present: Larry Scherger, Chairman
Darrel Faulkner, Vice Chairman
David Livingston, Secretary (entered mtg. @ 8:00 pm)
Glenn Hahn, Treasurer
Muriel French, PR&I

Members Absent: None

Others Present: Brain DeVetter, District Conservationist (entered mtg. at 8:14 pm)
Dean Schrandt, Water Plan Coordinator
Thomas Johnston, District Technician

Approval of Meeting Agenda – A motion was made by French, seconded by Faulkner, to approve the August 2011 meeting agenda as mailed. The motion carried unanimously.

Approval of the July 21, 2011 Board Meeting Minutes – A motion was made Hahn, seconded by French, to approve the July 21, 2011 regular board meeting minutes as mailed. The motion carried unanimously.

Approval of the Treasurer's Financial Statements and Payment of New Bills – Hahn reviewed the August financial statement with the Board. After discussion, a motion was made by Faulkner, seconded by French to approve the July 2011 treasurer's financial statements as presented and to pay all the presented bills which total \$3,681.03. The motion carried unanimously.

2010 Audit Report – The Board reviewed draft copies of the audit report for FY2010 prepared by CPA, James Maiser. After discussion, a motion was made by French, seconded by Faulkner, to accept the draft 2010 audit report as mailed and to authorize the chairman to sign the audit representation letter. The motion carried unanimously.

Unfinished Business

2012 Budget Adjustments Review – Dean Schrandt discussed the availability of water plan funds to help balance the District’s 2012 budget. He then reviewed and discussed with the Board the responsibilities/duties which would need to be performed by district staff to receive the funding. Schrandt then distributed a work load analysis he and district staff prepared and discussed district programs and services which may need to be eliminated or down sized to accommodate approximately 700-800 hrs. to perform the water plan duties. After discussion, the Board asked Schrandt to “fine tune” the required water plan duties to 700 hours.

Bio-reactor Update – Schrandt reported that the new bio-reactor has been installed and a field day has been scheduled for August 25th from 10:00 am to 12:00 pm.

New Business

County Commissioner’s Report – None

District Conservationist’s Report – Brain DeVetter reported on the following items:

- He has been busy with CRP re-enrollments.
- An additional 1,100 acres of CP 38 is available for Minnesota.
- Gave an update of EQIP projects completed.

Payment of 1st Half 2011 Supervisor Vouchers – After review, a motion was made by French, seconded by Hahn, to approve payment of the 1st half 2011 supervisor vouchers as presented. The motion carried unanimously.

Ripley Ditch-Branch G Clean-out Update – The Board reviewed a letter from Jim Hruska which explained what has been happening with an approved clean-out of branch G of the Ripley Ditch system.

Meeting Reports

- **Cedar River Watershed District** (Livingston) – The CRWD has sent out RFP’s to engineering firms in the hopes of maybe receiving alternate/additional ideas for water storage in the watershed. A 3 mile stretch of the Cedar River has been cleaned up. The CRWD has applied for a Clean Water Legacy grant for rain gardens, revetments and conservation projects. Discussed parts of the new CRWD rules and related budget items.

Brian DeVetter left the meeting @ 9:38 pm

- **SE Technical JPB** (Scherger) – The work area for the area nutrient management specialist is proposed to include Waseca County. JPB preparing grants for operations. The new Wabasha feedlot technician was present and gave a brief presentation.

Correspondence – The Board acknowledged the following correspondence:

- A letter from MCIT announcing the District will be receiving a dividend again this year.
- MN Dept. of Revenue letter concerning 2012 PERA aid payments.
- Area 7 MASWCD letter announcing the date and time for the fall meeting.

Other New Business

- Livingston reported that LeAnn Buck contacted him to talk to him about the District’s financial situation.

- Hahn reported that a petition for another county drainage ditch was approved. The ditch is located in SE Dodge and NE Mower counties.

Adjournment

Being no further business, the meeting was adjourned by Chairman Larry Scherger at 10:31 pm on motion by French and a second by Faulkner.

Next Meeting

The next regularly scheduled meeting of the Dodge Soil and Water Conservation Districts' Board of Supervisors will be September 15, 2011 at 7:15 p.m. in the conference room of the USDA Service Center building, 916 2nd St. SE, Dodge Center, Minnesota.

Approved _____ Date _____ Recorder _____