



Minutes of the January 21, 2010 Regular Board Meeting

Minutes of the January 10, 2010 Dodge Soil and Water Conservation Districts' Regular Board of Supervisor's meeting, conference room, USDA Service Center, Dodge Center, Minnesota.

The meeting was called to order by Chairperson Muriel French at 1:18 PM.

Members Present: Muriel French, Chairperson
Darrel Faulkner, Vice-chairman
David Livingston, Secretary
Glenn Hahn, Treasurer
Larry Scherger, PR&I

Members Absent: None

Others Present: Klaus Alberts, County Commissioner
Brian DeVetter, District Conservationist
Dean Schrandt, Dodge County
Jennifer Middelstadt, CPA
Tom Johnston, District Technician

Election of Officers:

- **Chairperson** –A motion was made by French nominating Scherger for chairman. Livingston called for nominations to cease and a unanimous ballot be cast for Scherger, seconded by Hahn. The motion carried unanimously.

A motion was then made by Livingston, seconded by Faulkner to leave vice-chairman, secretary and treasurer positions as is and have French fill the PR&I vacancy.

- **Vice-chairman** - Darrel Faulkner
- **Secretary** –Dave Livingston
- **Treasurer** –Glenn Hahn
- **PR&I** –Muriel French

The motion carried unanimously.

Scherger assumed the chairmanship.

Approval of Meeting Agenda – A motion was made by French, seconded by Hahn, to approve the January 2010 meeting agenda as presented. The motion carried unanimously.

Approval of the December 17, 2009 Board Meeting Minutes – A motion was made Livingston, seconded by French, to approve the December 17, 2009 regular board meeting minutes as mailed with a correction to the first sentence of the CRWD report. Should read: Cedar River Watershed District approved its' budget ... The motion carried unanimously.

Approval of the Treasurer's Financial Statements and New Bill Payments – Jennifer Middelstadt reviewed with the Board the December 2009 treasurer's financial statements. After discussion, a motion was made by Hahn, seconded by Livingston to approve the December 2009 treasurer's financial statements as presented and to pay all the bills listed in the report which total \$4,531.81. The motion carried unanimously.

Payment of Dues and Donation – After review and discussion of the Districts' 2010 budget, a motion was made by Faulkner, seconded by Hahn to pay 50% (\$1,061.50) of the MASWCD dues, \$225 toward the NACD dues, \$500 to the SE Technical Support JPB, \$500 to the Area 7 MASWCD and \$175 donation to the SE Envirothon committee. The motion carried unanimously.

Unfinished Business

Securities Update – Hahn reported that all the paper work has been finished and sent in.

New Business

County Commissioner's Report – Klaus Alberts reported on the following items:

- Lyle Tjosaas is the new county board chairman. Mileage and per diem rates were set.
- The City of Kasson will be managing the 4 Seasons Arena.
- The Triton school requested that the county extend the 30 mile/hr. speed zone on Co. Road 34 further west. The county has no authority to extend the zone. The school needs to contact MNDOT.
- Discussed the bypass/light rail issue.

District Conservationist's Report – Brian DeVetter reported on the following items:

- CSP Update – Dodge County had 9 applications; 6 were approved for a total of \$570,900 on 4,300 acres. 400,000 acres state- wide were approved.
- Ranking of EQIP applications will begin Feb.1st.
- Gave a LiDar presentation.
- Has applied for funding of a contribution agreement with the District for the current EQIP sign up.

DeVetter left the meeting.

Meeting Reports

- **Cedar River Watershed District (Livingston)** – Because of health issues Al Kording has resigned his position as one of the managers for the CRWD. A search for a replacement from Dodge Co. is in progress. Election of officers was held. A petition to withdraw from the watershed was reviewed and approved. Justin Hanson discussed cost-share programs. The 2010 work plan was reviewed. The Austin tree removal issue was tabled. The board would support Austin if they apply for a grant for this project. Another demo rain garden is proposed in Austin. The rules committee hopes to have a final draft by September 2010.
- **Zumbro Watershed Partnership (Dean Schrandt)** – The ZWP proposes to have TMDL results and an implementation plan completed by the end of January 2010. Also Schrant updated the Board concerning the feedlot grant, the cover crop grant, the farm program assistance grant and informed the Board the he and Livingston will be meeting with Bev Norby Jan.28th to review the Districts 2010 annual plan of work and budget.

2010 EQIP Local Work Group Worksheet – The worksheet was signed by the 2009 chairperson.

Personnel Committee Report – French reported that her and Faulkner met with staff on Dec. 30, 2009. The committee reviewed the staff’s technical approval authority (TAA). Staff was content with their current TAA. No salary increases are being proposed because of the status of the District’s 2010 budget.

Schrandt left the meeting at 3:42 pm

Payment Approval of Supervisor Vouchers – After review, a motion was made by French, seconded by Livingston, to approve payment of the presented supervisor vouchers. The motion carried unanimously.

2010 Committee Assignments – After discussion, a motion was made by Hahn, seconded by Livingston, to approve the following committee assignments for 2010:

- Personnel Committee Scherger and Faulkner
- SE SWCD Technical Support JPB Scherger
- Hiawatha Valley RC&D Faulkner
- County Water Plan Technical Committee ...French – Livingston as alternate.
- County Feedlot Advisory Board Hahn
- Cedar River Watershed Livingston – Hahn as alternate.
- Zumbro Watershed Partnership French – Scherger as alternate.
- RIM / LWG..... Hahn – Scherger as alternate.

The motion carried unanimously.

2010 Mileage and Per Diem Rates – A motion was made by French, seconded by Hahn, to set the 2010 mileage rate at \$.45/mile and set the per diem rate at \$50.00 for 2010.

2010 Cost-share Rates – A motion was made by French, seconded by Livingston, to set the maximum cost-share rate at 65% not to exceed \$5,000 per project except for well sealing which will be 50% cost-share not to exceed \$500 per well. State cost share funds used to piggy-back EQIP projects will be set at 75% not to exceed \$5,000 per project. The motion carried unanimously.

2010 Financial Institution Designations – A motion was made by Hahn, seconded by Livingston, to designate Wells Fargo Bank of Dodge Center, MN as the District's financial institute for its checking account and Wells Fargo Investments of Owatonna, MN and New York Life Securities of New York, NY as the District's financial institutions for its money market accounts. The motion carried unanimously.

2010 Regular Meeting Day and Times – A motion was made by French, seconded by Faulkner, to set the regular board meeting day as the third Thursday of each month for 2010. The starting times will be 1:15 pm for the December through March regular meetings and 7:15 pm for the April through November regular board meetings. The motion carried unanimously.

PERA Annual Exclusion Report – After review, a motion was made by French, seconded by Livingston to authorize the chairperson to sign the 2009 certification of annual exclusion report. The motion carried unanimously.

2010 Annual Plan Of Work – The Board discussed the plan. Some additions may be made to the plan after Livingston and Schrandt meet with Bev Norby later this month.

Correspondence – The Board acknowledged the following correspondences:

- MASWCD Legislative Briefing and Day at the Capitol Feb.17-18, 2010.

Other New Business

Data Practices Act – The Board reviewed and discussed information handed out by Scherger concerning the Data Practices Act.

Adjournment

Being no further business, the meeting was adjourned by Chairman Larry Scherger at 4:41 pm on a motion by French and a second by Livingston.

Next Meeting

The next regularly scheduled meeting of the Dodge Soil and Water Conservation Districts' Board of Supervisors will be February 18, 2010 at 1:15 p.m. in the conference room of the USDA Service Center building, 916 2nd St. SE, Dodge Center, Minnesota.

Approved _____ Date _____ Recorder _____