



## Minutes of the October 15, 2009 Regular Board Meeting

Minutes of the October 15, 2009 Dodge Soil and Water Conservation Districts' Regular Board of Supervisors' Meeting held in the conference room at the USDA Service Center building in Dodge Center, Minnesota.

The meeting was called to order by Chairperson Muriel French at 7:20 pm.

**Members Present:** Muriel French, Chairman  
Dave Livingston, Secretary  
Glenn Hahn, Treasurer  
Larry Scherger, PR&I

**Members Absent:** Darrel Faulkner, Vice-Chairman

**Others Present:** Jim Hruska, Brian DeVetter, Gerald Fahning, Chris Hughes,  
Don Buckhout, Michelle Schaefers

**Approval of Meeting Agenda** – A motion was made by Scherger, seconded by Hahn to approve the October meeting agenda as mailed with the following additions: Review the benefit cost worksheet for 2010-2011, Insurance issues with Gerald Fahning and review an agreement between Dodge County and the SWCD. The motion carried unanimously.

**Approval of the September 17, 2009 Board Meeting Minutes** – A motion was made by Livingston, seconded by Hahn to approve the September 17, 2009 regular board meeting minutes as mailed. The motion carried unanimously.

**Approval of the Treasurer's Financial Statement and New Bills** – Hahn presented the treasurer's financial statement. After discussion, a motion by Livingston, seconded by Scherger to approve the September 2009 financial statement and pay all the bills plus the addition bill which total \$2,614.57. The motion carried unanimously.

**Unfinished Business:** Gerald Fahning discussed the securities status. After the discussion, there was a motion by Livingston, seconded by Scherger to appoint Glenn Hahn as representative for the District, giving him the power to sign the necessary forms and letters needed to handle these securities and to draft the necessary letter also stating this motion. The motion carried unanimously. Fahning left the meeting at 7:40 pm.

### New Business:

**PRAP review** – Don Buckhout, BWSR presented and reviewed the findings from the Performance Review and Assistance Program (PRAP) report. The report showed the District’s strong and weak points. He reviewed the recommendations that BWSR would like the District to improve on. In closing, he would like written comments from the District on the Report. A motion was made by Livingston, seconded by Scherger to hold a special meeting to further review and make comments as a group on this report on October 20, 2009 at 7:15pm at the USDA Service Center Building in Dodge Center. The motion carried unanimously.

Don Buckout, Chris Hughes, and Michelle Schaefer left the meeting at 9 pm.

**District Conservationist’s Report** – Brian DeVetter reported on the following items:

- Handed out and reviewed the mutual agreement between the NRCS and SWCD
- Reviewed the “And Justice for All” poster
- Discussed a letter from the national office on developing gardens at the local offices
- He is helping Goodhue County with their CSP sign-up
- Discussed the possibility of an agreement between the NRCS and SWCD for performing some National Resources Inventory (NRI) work for either Dodge and/or some of the surrounding Districts.

### **Meeting Reports**

French gave a report on the Zumbro Watershed Partnership meeting. Lisa Eadens is the new coordinator. The committee appointed a new temporary chairperson and the fun float was rescheduled to this Saturday.

Livingston discussed the September 22<sup>nd</sup> meeting with the County Commissioners and the joint staff meeting that was held on September 29<sup>th</sup>. He recommends that one of the Supervisors try to attend these monthly joint staff meetings. The next staff meeting is scheduled for November 3<sup>rd</sup> at 9 am. Brian DeVetter left the meeting at 9:50 pm.

Livingston discussed the assistance from Bev Nordby with the District. The Mower SWCD needs to be compensated for her time in helping the Dodge SWCD. After discussion, a motion by Livingston, seconded by Scherger to pay Mower SWCD \$2,500 for Nordby’s designated time with the Dodge SWCD. The motion carried unanimously.

**State Cost Share Base Grant Option** – The board reviewed the letter from BWSR on the technical assistance option for the State Cost Share Base Grant. After discussion, a motion was made by Scherger, seconded by Hahn to use the State Cost Share Base Grant dollars for technical assistance to complete existing State and EQIP cost share contracts. The motion carried unanimously. The request was signed and will be mailed to the Board Conservationist.

Hruska reviewed the benefit cost worksheet with the Board. This worksheet calculates the hourly rate that will be used for certain service charges. After discussion, a motion by Livingston, seconded by Scherger to set the hourly rate at \$44.00 per hour. The motion carried unanimously.

Hruska presented draft agreement between Dodge County and the District for performing some feedlot and wetland services for the county. After discussion, the Board was in favor of this agreement and the final agreement should be ready for the next Board meeting.

The Annual Convention was discussed. Livingston will be contacting the Outstanding Conservationist on making arrangements for the convention.

The twenty-two resolutions were reviewed and each attending Supervisor discussed and then voted on each resolution.

Due to weather conditions relating to field work, it was the Board's decision to change the next scheduled District Board meeting to 7:15 pm instead of the normal 1:15 pm time.

Being no further business, the meeting was adjourned by a motion by Livingston, seconded by Scherger at 11:25 pm. The motion carried unanimously.

The next regularly scheduled meeting of the Dodge Soil and Water Conservation Districts' Board of Supervisors will be November 19, 2009 at 7:15 p.m. in the conference room at the USDA Service Center building at 916 2<sup>nd</sup> St. S.E. in Dodge Center, Minnesota. A special meeting has been scheduled for October 20, 2009 at the same location.

Approved \_\_\_\_\_ Date \_\_\_\_\_ Recorder \_\_\_\_\_